



Pre-bidding Conference Minutes
ITB14/00834 for procurement of 3 (three) crew vans
for the Forensic Unit of the General Police Inspectorate
05 August 2014, 11:00
UN Conference Room

Introduction:

The purpose of the pre-bidding conference for the ITB14/00834 is to explain important aspects related to the procurement procedures and clarify various technical aspects of the requirements.

A detailed description of the ITB process was made, highlighting the fact that this tender is a re-launch of a previous competition ITB14/00812. The previous tender was cancelled due to the fact that prices of the received bids exceeded the available budget. Therefore, it was decided to revise the specifications and re-launch the competition. During the current tender it is intended to procure 3 (three) crew vans that will be afterwards retrofitted with additional equipment and storage systems to meet the needs of the beneficiary institution. Details of the previous tender, as well as the information on how the vans are planned to be retrofitted, can be found on the UNDP Moldova web page under the previous tender's announcement: <http://www.undp.md/tenders/details/812/>.

Other important issues addressed during the pre-bidding conference were:

- Bidders should provide details on costs of maintenance of the vans. And the tables provided in the "Section 7: Price Schedule Form" should be carefully filled in, stating all the costs for the mentioned replacement parts and maintenance services required for 100,000 km of operation of the van. During the evaluation of the bids will be taken into account the cost of the vans and the maintenance services costs, but the contract shall be signed only to procure the deliverables under sub-section A of the "Section 7: Price Schedule Form";
- Offers can be submitted either in hard copy, or electronically. If the bidder chooses to submit an electronic offer, the files shall be password protected;
- Details of the required documents that must be submitted;
- For a general understanding of the details of the retrofitting works that will be done to the vans and the equipment that will be installed it is recommended to review the tender ITB14/00812 (link provided above). It was pointed once again to the fact that the retrofitting will be done as part of a separate contract either by UNDP or by the beneficiary institution at a later stage. Offerors are requested to provide a list of authorized body building companies with full contact details. Also, the offerors are requested to provide detail how these retrofitting works will affect the warranty.

Questions and answers:

Q1: Could the delivery time of the vans be extended, taking into account that the production period usually lasts from 90 to 120 days?

A1: The maximum delivery period will be extended to 90 days. The solicitations documents will be amended accordingly.